

Alexandria Park Community School

Continuity of Learning Plan Years 7 to 12



Parent and Student Support Document

Continuity of Learning

Dear Parents, Carers and Students,

I thank our parents and carers for their ongoing trust and support. On behalf of all the teachers, I would like to acknowledge our parents and carers for the enormous task they are undertaking supervising the education of their children learning at home. We the teachers think you are amazing and we want you to know we are there to help you best manage learning at home with your children. We do understand that for many parents and carers you may also be working from home whilst trying to support your children with their schoolwork. We encourage you to reach out to us at school for support, advice and as a sounding board.

I would like to thank the staff of Alexandria Park Community School who continue to work tirelessly and professionally during these challenging and constantly evolving circumstances. I assure all parents and carers the quality of our teachers' practice and the skills and passion they bring to their vocation, is exemplary.

More information to our community about this new model of learning will continue to be communicated via SMS with a link to the school's website. Please continue to check our school's website we will also continue to provide communications for parents and packages for school work for students in paper form. Please contact the office on 9698 1967, if you would like to request any communications in paper form.

Further information about Learning from Home can be accessed at the link below.

<https://education.nsw.gov.au/teaching-and-learning/curriculum/learning-from-home>



Diane Fetherston

Principal

Learning at Home online with Google Classroom

Google classroom will be the primary platform for online learning. You will find all the Google Classroom Codes for each class on the last pages of this document. Please support your child in ensuring they have entered the appropriate Google Classroom for each of their classes. There is also a quick reference guide on how to access the Student Portal and Google Classroom.

Each year group will also have a dedicated classroom for student wellbeing and positive behaviour for learning which will be administered by the Year Adviser. Students should join their relevant year group also.

International students also have a dedicated classroom managed by the International Student Coordinator. These students will receive an invitation to this online resource via their school email.

Learning at Home with paper copies of classwork

For students who do not have access to the internet and a device, teachers are producing the classroom work in paper form. Units of classwork are stored at the High school Administration Office. If you need to access paper copies of school work please let us know by contacting the school and provide your child's name and year group. This work can be collected or sent home. All packages are sent with a reply paid envelope. It is important that this work is returned to the school.

Processes around marking and feedback for work submitted

Guidance and feedback relevant to each cohort and subject area will be provided by our teachers. Feedback will be provided, as appropriately and timely as possible, online or on paper copies. When school resumes more detailed feedback will be provided to the students.

Assessment tasks

As far as possible, teachers will adhere to the assessment schedules given to students earlier this year and in the curriculum booklets posted on the schools' website. However, as flexible learning is different to face to face learning, some adaptations or postponements are inevitable. Teachers in these circumstances will be communicating the changes to our students.

All Year 7 – 12 assessment tasks will be accessible via Google Classroom or will be posted via the mail to students. Online tasks will be submitted via Google Classroom. Those posted have a reply paid envelope which is to be sent back to the school by the due date.

Year 11 and 12 assessment tasks will follow the advice from NESA.

Processes for contacting teachers

Teachers may be contacted by students or by parents through a private post on Google Classroom. In addition, parents can also contact classroom teachers, Head Teachers or the Deputy Principal via email to the school's email address, alexparkcs-c.school@det.nsw.edu.au with the teachers' name in the subject. The email will then be forwarded to the appropriate person. Alternatively, you can call the school on 9698 1967.

Technical support

For technical support please call or email the school as above and outline the issue you are having. Your query will be forwarded to the Technical Support Officer.

Expectations of High School Students

Students log into the Google Classroom for each of their subjects. Refer to the Google Classroom Codes on the last pages of this document.

Students engage in learning activities posted on each subject's Google Classroom.

Students can contact their teacher through Google Classroom, email or by phoning the school if they need support to complete the tasks.

Students can contact their Year Adviser via calling the school, email or a private post on the Year Group Wellbeing Google Classroom if they are experiencing any wellbeing issues or have concerns for their friends.

Students interact on Google Classroom safely and respectfully.

Students completing the paper packages of classwork may contact their teacher by calling the school or emailing as above. They will complete the classwork and return it to their teacher in the reply paid envelope supplied.

CONTINUOUS LEARNING EXPERIENCE

**WHEREVER YOU ARE, AS AN ALEXANDRIA PARK STUDENT,
LEARNING FROM HOME OR LEARNING AT SCHOOL,
FOCUS...**

YOUR MIND

- Wake up with enough time to get ready and have breakfast before 8.40am check in.
- Say good morning to your house-mates.
- At 8.40am login to Google Classrooms or take out your Learning from Home package and know what you need to do for the day. Experiencing problems? Post a question on Stream or call the school.
- Write a To Do list and tick off activities as you do them.

YOUR SPACE

- Your learning space should be tidy, comfortable and as quiet as possible.
- Be respectful of shared spaces if other family members are learning or working from home.




YOUR CLOTHING

- Dress in neat, casual clothes.
- Do not wear pyjamas.

YOUR EQUIPMENT

- Have your device charged and logged in; have a pen and notepaper for brainstorming & working out OR have your Learning from Home package, pens and notebook ready.
- Use headphones if possible.
- Remove all distractions while you are learning - especially social media. Apps for your phone such as Forest or Cold Turkey can help you.

YOUR RESPECTFUL LEARNING

- Be respectful and appropriate in your language online or in the school classroom.
- If you are invited to a Google Hangout Meet, turn off your microphone until required. Ask a question by using the  Chat function.
- Turn your phone to silent and use the Forest or Cold Turkey app to avoid distraction.

YOUR HEALTH

- Drink at least 2L of water per day
- Take breaks every 45-60 minutes by getting up out of your chair and walking around - do arm swings, neck & shoulder rolls, step outside into the fresh air.
- Have recess and lunch at similar times each day. Eat healthy food - try lots of different coloured foods.
- Engage in some exercise each day - 30 minutes of cardio or dynamic stretching is a good place to start.
- Practise mindfulness at least once a day.

YOUR TIME

- Manage your time - use it for learning.
- Submit the work listed in 'Assignments' in your Google Classroom or return your fortnightly Home Learning package to APCS.
- Spend time revising any items you don't understand and ask questions (you can ask yourself questions; post a question on Google Classroom or you can contact your teacher).

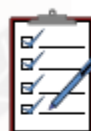
**For Learning from Home support please contact APCS via phone 9698 1967
or email alexparkcs-c.school@det.nsw.edu.au
We will put you in touch with your Year Advisor or Class Teacher**

CONTINUOUS LEARNING EXPERIENCE: DAILY

**WHEREVER YOU ARE, AS AN ALEXANDRIA PARK STUDENT,
LEARNING FROM HOME OR LEARNING AT SCHOOL...**

CHECK IN FOR THE DAY

- Get yourself in a learning mindset by 8.30am
- Login to **your Google Classrooms**.
- If you are using **Learning from Home** hard copy packages, these are picked up fortnightly from school or your parent/carer has arranged for them to be sent to you
- If you are unwell, have your parents email us via alexparkcs-c.school@det.nsw.edu.au or phone 9698 1967



GOOGLE CLASSROOMS

- Check-in to your Google Classrooms and look at the work you need to complete.
- **Can't find something?** Contact your teacher or Head Teacher
- Write a To Do list for the work you need or wish to achieve for the day.
- Submit any activities in 'Assignments'. Take careful note of the due date/s



HARD COPY PACKAGE

for registered students only

- Look at the Subject Overview for each subject.
- Write a To Do list for the work you need or wish to achieve for the day.
- Tick off the work you have completed on your overview page.
- Return completed activities to school by the following fortnight.

OTHER APPS

- Teachers may instruct you to use other apps in the Google Suite or online activities. Please follow their directions.
- You might also be asked to use apps such as Zoom. Please follow the teacher's directions.

ASK FOR HELP!

- Your teachers are here to help.
- If you do not understand course-work in Google Classroom, you can post a question to the class on Stream; or you can email your teacher by looking under the 'People' tab.
- If you are at school, find your teacher!
- If you are using the hard copy package, you can email your teacher or ring the school.

BE AMBITIOUS BUT SENSIBLE

- Make sure to keep focussed as you complete activities but do not compromise your health or your interactions with house-mates (e.g. helping to cook dinner!).

STAY CALM

- Your teachers will keep you informed as to what is expected.
- All assessments will be judged based on your circumstances.
- We want you to be healthy first.

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email alexparkcs-c.school@det.nsw.edu.au
We will put you in touch with your Year Advisor or Class Teacher*

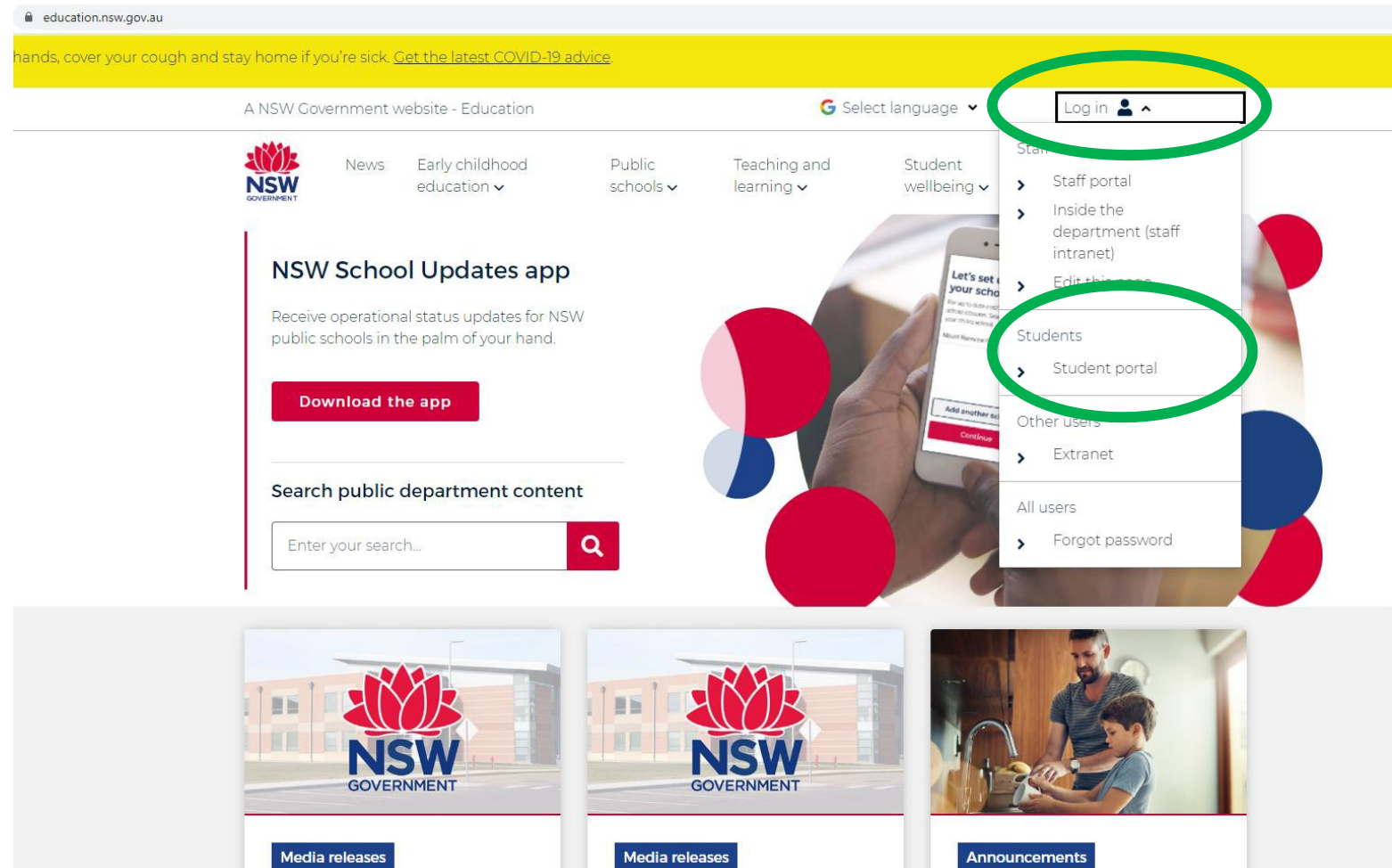
Access Online Learning & School Emails

Student emails

- There may be times where teachers will need to communicate with you via your school email address
- Your email is your student log in (eg/ firstname.lastname) and then the handle @education.nsw.gov.au
- Don't forget to include the number after your last name if you have one for your log in
- If you need to ask your teachers a question or get a 'classcode' for online learning you can email your teacher

Accessing your emails

- Go to: <https://education.nsw.gov.au/> and click log in, student log in on the top right hand side



Enter your student log in details

- Enter the log in details that you would use to sign into the school computers or school wifi

NSW DEPARTMENT OF EDUCATION

Login with your DoE account

User ID

Example: jane.citizen1

Password

[Log in](#)

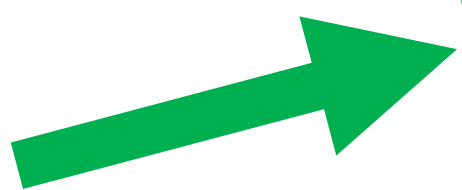
[Forgot your password?](#)

Have trouble logging in?

[Help for DoE staff](#)

Student portal home page

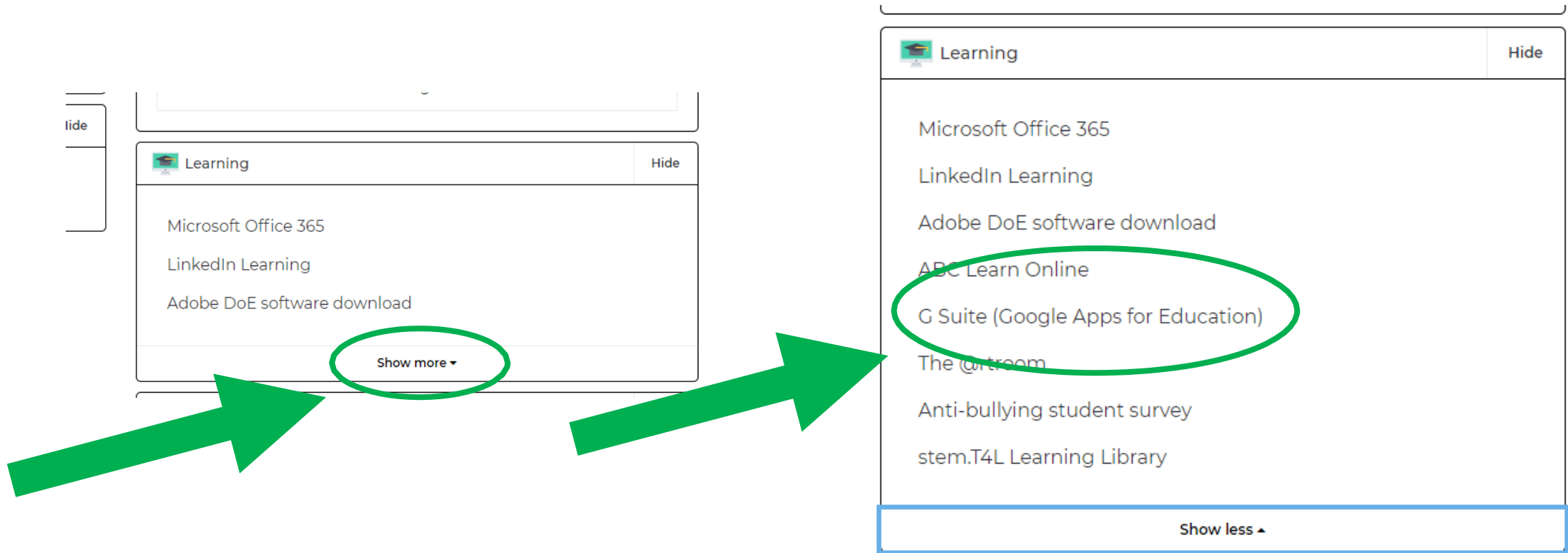
- From your student portal home page you can access your emails



The screenshot displays the NSW Department of Education Student Portal. The left sidebar contains a vertical menu with the following items: Home, Email (highlighted with a green circle and pointed to by a large green arrow), Oliver Library, Help, Notifications, Change password, Secret Questions, Change Colours, Sign Out, and Feedback. The main content area is divided into several sections: a Search bar with a Google logo and a search input field; a Calendar section with a date of 25 and a message about Google verification; a Games section featuring a Puzzlemaker link; a Counselling and Support section with resources; a My bookmarks section with a list name input and a 'Create new list' button; a BlogEd section with tabs for 'My Posts' and 'My Blogs', showing 'No posts found' and a 'See more BlogEd content' link; a Learning section with links to Microsoft Office 365, LinkedIn Learning, and Adobe DoE software download; and a Search Sites section listing 'My School Library (Oliver)', Wikipedia, and Google.

Accessing Google classrooms via your student portal

- You can access google classroom via your student portal. You will need your class code



Google Classroom Codes

Year 7

7ART1	343qxlw
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7ART2	s6vkvo2
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7ART3	vfggb6f
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7ART4	hps7owo
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7ART5	lehqsqn
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7ENCa	l5vlhcu
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7ENCI	l5vlhcu
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7ENGc	jzxhycf
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7ENGx	zlmjg7p
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7HSCa	tod2eqg
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7HSCc	tod2eqg
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7HSII	b5lhibu
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7HSIx	h5ika6j
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7MACa	4a62sib
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7MACc	4a62sib
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7MATI	kxt6act
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7MATx	puobjml
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7MUSa	gxkeguq
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7MUSc	tod2eqg
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7MUSI	cbrsoat
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7MUSx	nat4nki
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7PDCa	l2f3kt7
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7PDCI	l2f3kt7
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7PDHe	l2f3kt7
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7PDHx	l2f3kt7
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7SCCe	w2qtqie	
7SCCI	w2qtqie	
7SCla	w2qtqie	
7SClx	lopqnm	
7TEC1	gk4b57q	Heslop
7TEC2	a4zge7t	Alexopoulos
7TEC3	kvfelcr	Cosgrave
7TEC4	sh5gud3	Mishra
7TEC5	rs37bhx	Agathopoulos
Year 8		
8ARTa	cpsys7x	
8ARTe	gsdu6pj	
8ARTI	6ot7yt3	
8ARTp	yebgvjb	
8ARTx	nz2w6d7	
8ENCa	dmyks3h	Assessment 74kkgcj
8ENCI	dmyks3h	Assessment 74kkgcj
8ENGc	35x6dc5	Assessment 74kkgcj
8ENGp	a2r3gst	Assessment 74kkgcj
8ENGx	lappsqI	Assessment 74kkgcj
8HSCa	2m5kmws	
8HSCe	2m5kws	
8HSII	6aklk3k	
8HSIp	s2ilkdk	
8HSIx	f3xbtyk	
8LANa	3p4a4ap	
8LANe	3p4a4ap	

8LANI	3p4a4ap	
8LANp	3p4a4ap	
8LANx	3p4a4ap	
8MACe	shastpe	
8MACl	shastpe	
8MATa	qtxbdez	
8MATp	n6lyci4	
8MATx	6imub4t	
8PDCe	7zjjo25	
8PDCp	7zjjo25	
8PDHa	k4acilm	
8PDHl	k4acilm	
8PDHx	k4acilm	
8SCCa	hqrl5n2	
8SCCp	2a3myfz	
8SCle	zw5leot	
8SCII	hqrl5n2	
8SClx	zw2t74r	
8TEC1	xurrlq7	Agathopoulos
8TEC2	mieaujh	Mishra
8TEC3	saj65ag	Heslop
8TEC4	fs6pfsz	Alexopoulos
8TEC5	zpldusn	Cosgrave
Year 8 Wellbeing	kzmnmjrr	
Year 9		
9ART1	5cgtr2m	
9COM1	"jrncbkt	

9COM2	nzkpvxo		
9ENGa	6do4icr	Assessment	xpdulhp
9ENGI	5mfrb6b	Assessment	xpdulhp
9ENGx	6ivypal	Assessment	xpdulhp
9FDT1	zst4yxr		
9GRA1	pugmu2g		
9HSIa	oe2ax6z		
9HSII	xvoehaf		
9HSIx	2hm27ak		
9IST1	fmhohoa		
9IST2	le4zmvj		
9MAT1	akh7dgs		
9MAT2	pyde53d		
9MAT3	xt72dne		
9MUS1	3fh7qbl		
9PAS1	pt4febo		
9PAS2	pt4febo		
9PDHa	geouk6c		
9PDHI	geouk6c		
9PDHx	geouk6c		
9SCla	phjspja		
9SCII	mncjsx3		
9SCIx	duocimb		
Years 9 and 10 Sport	3polm5z		
Year 10			
10AGT1	6ygbj3c		
10ART1	snr2ykt		

10COM1 vscxvq2
10COM2 vscxvq2
10ENGa nkigqgp
10ENGI mqngdqo
10ENGx zd44yp4
10GRA1 l3kml7w
10HSIa "soz5ynu
10HSII gghnwgq
10HSIx 27oobx5
10IST1 mejqjtz
10IST2 2zdgggb4
10MAT1
10MAT2 tmnn4fz
10MAT3 b2atuub
10MUS1 jxu7ywm
10PAS1 ndvx7n3
10PDHa vt6jcme
10PDHI vt6jcme
10PDHx vt6jcme
10SCla bp2tiqq
10SCII bp2tiqq
10SCIx wo47s7g
Year 10 sl6voh5
Year 9 and 10 Sport 3polm5z
10 STEAM fvmrbhb
9PDHx geouk6c
7PDHa 32biqu3

7PDHI	32biqu3
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7PDHe	bq2edhv
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Year 11

11ABS1	dxjhp5p
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11ANC1	zexxxod
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11ART1	qdzsq3m
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11BIO1	xyhrv5n
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11BIO2	xyhrv5n
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11BUS1	yfwvtua
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11CAF1	3cwld43
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11CHE1	lw5bvqi
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11DNT1	rljeqs7
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11ECO1	du7zbyp
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11ELD1	xtfg7j6
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11ENA1	wuh2dke
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11ENA2	wuh2dke
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11ENG1	gvvp5l5
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11ENS1	ishp3h2
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11ENX1	euphhii
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11HOS1	j4vyor5
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11LEG1	v4zbh2t
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11MAS1	xbwubol
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11MAS2	tc5r4rb
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11MAT1	nr5cp6o
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11MAT2	xgwrrww4
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11MAT3	tza5ye7
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11MAX1	tza5ye7
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11MOD1f3q3uiy

11PDH1

11PHY1 ygizqfz

11SLR1 i3vu4gc

11WRK1 i3vu4gc

11 Wellbeing pgtyppn

Year 12

12ABS1 p5a25ff

12ABS2 p5a25ff

12ART1 maahc47

12BIO1 47obudv

12BUS1 vqfa4hl

12BUS2 vqfa4hl

12CAF1

12CHE1 ymyww6k

12DNT1 bjmtejr gstofkl

12ECO1 q6egbto

12ELD1 ndlzv4j

12ENA1 65ojyeg

12ENA2 qn6ltlr

12 English Advanced share k3w2pf6

12ENG1 jcqjkwz

12ENS1 63cdjdc

12ENX1 fupmnwp

12EXX2 laf3ts6

12HIX1 aq5vfv6

12HOS1 yshmdss

12LEG1	zb7bcoo
12MAS1	7d3v7s2
12MAS2	xpvauqy
12MAT1	vnzas5v
12MAT2	bczd75i Mr Abdullah
12MAT3	gltqv2w Mr Liang
12MAX1	bczd75i Mr Abdullah
12MAX2	gltqv2w Mr Liang 5l25ibm
12MOD15	hl3ioa
12MUS1	4oqlmjw
12PDH1	nwdjrik
12PHY1	3h3nzfx
Year 12 Wellbeing	bdalwhi