



Alexandria Park Community School

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Important information for students in years 7 – 11 and their families for 2020

Dear parents, caregivers and students,

Students Return to School Dates:

Wednesday 29th January, 2020

Year 7 - 10.00 am – 2.50 pm

Year 11 and 12 - 8.40am – 2.50pm

Thursday 30th January, 2020

Years 8, 9 10 - 8.40am – 2.50pm

On the first day of school, all students are to report for assembly to the Basketball Court. Following this, there will be an assembly for each year group to provide important information for commencement of the school year. High school students will have the majority of lessons timetabled in the **Buckland Street Building**. They may also have lessons in the **Park Road building**.

Holiday Opening Hours, School Administration Office – Park Road building

The school administration office will be open on the following days in the January holidays:

Thursday 23rd and Friday 24th January from 9.30am – 2.00pm.

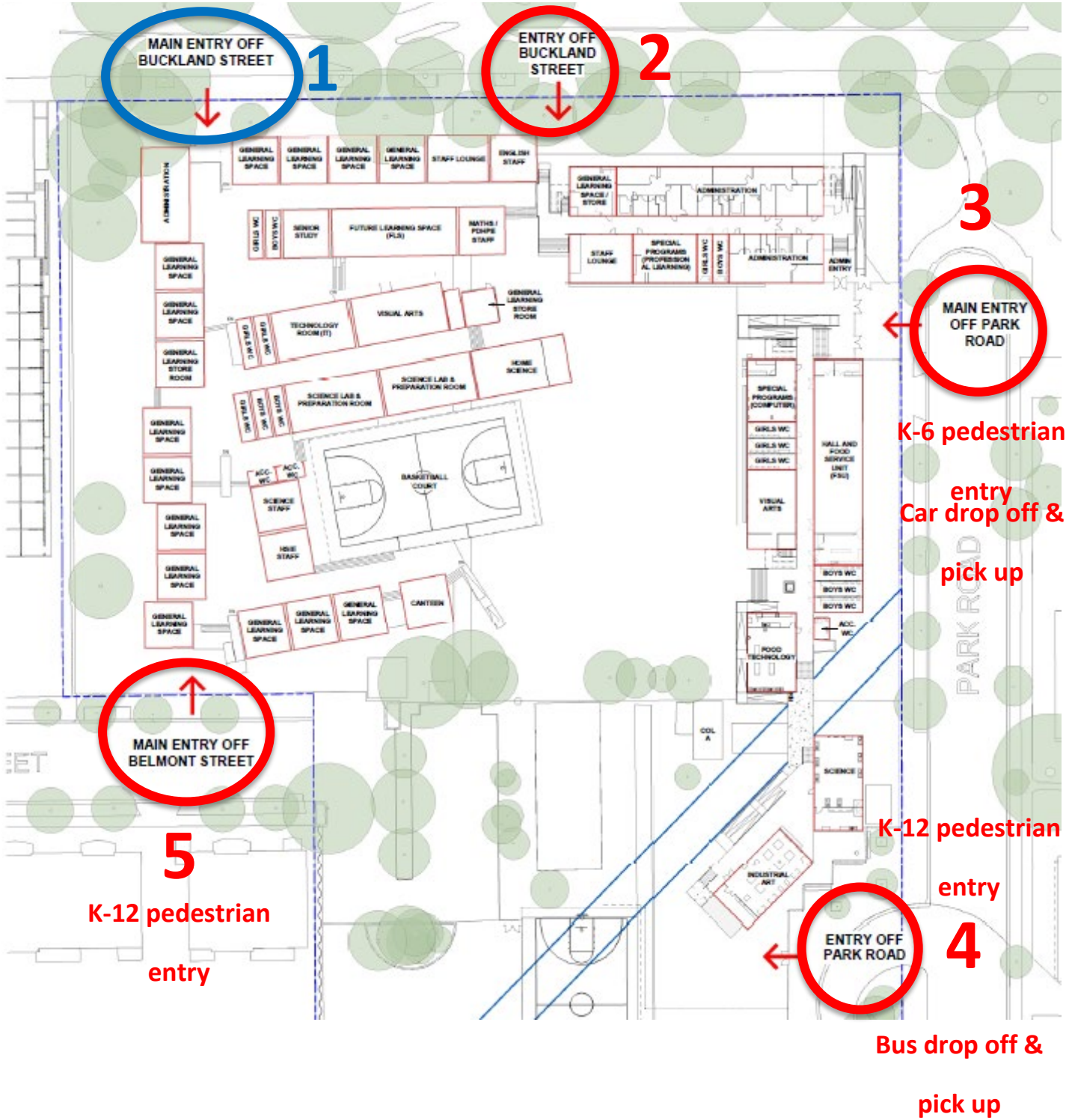
Our office staff will be able to assist you with the purchase of uniforms and the payment of contributions and fees for Kindergarten to Year 12.

APCS Entry and Exit Points for 2020

The entry point for 7-12 families will remain the main Buckland St Entry (Gate 1). The entry point for K-6 families is Gate 3 on Park Road.

7-12 pedestrian entry

K-12 pedestrian entry



PBL (Positive Behaviour for Learning) at Alexandria Park Community School

Positive Behaviour for Learning, known as PBL is an evidence-based whole school systems approach that:

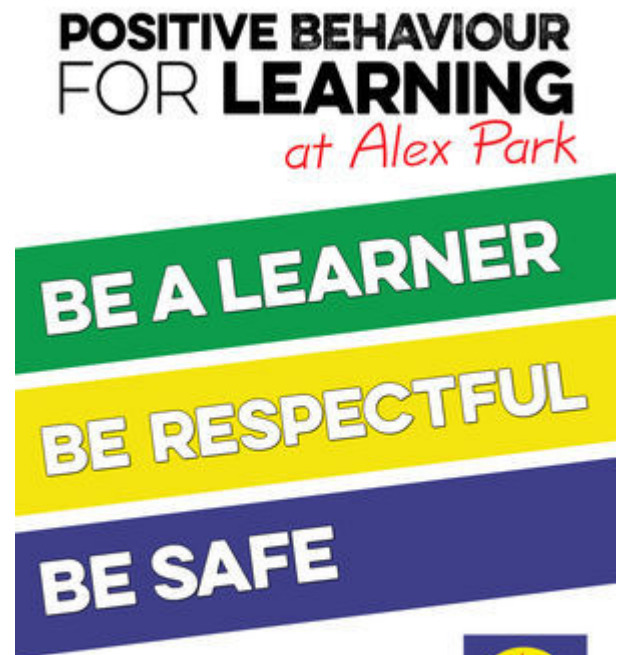
- addresses the diverse academic and social needs of every student to support them to be successful
- supports students in early childhood settings through to senior years of schooling
- enables schools to establish a continuum of supports that are intensified to meet the needs of every student
- is team driven, using a problem solving approach (data, systems and practices) that engages students, parents and all school staff
- establishes positive social expectations for all in the school community
- provides a framework for the school and its community to collectively support the wellbeing of every student.

At Alex Park:

- students respond positively as they have been taught what is expected of them
- staff deliver consistent responses to student learning and behaviour
- students feel safe and cared for at school. Their parents, family and community are more involved in their school
- unproductive and challenging behaviour can be significantly reduced for most students.

Reward systems:

- at Alex Park, we use a reward system where students are given 'Deadlies' for showing the PBL values of 'be a learner, be respectful and be safe'
- Deadlies are accumulated by individual students and students are able to participate in 'achievers' excursions' if they reach a particular count of Deadlies
- Students may be given verbal praise, positive acknowledgement, merit awards or letter of commendation to reinforce the PBL values



Behaviour code for students

NSW public schools

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools
- Not bully, harass, intimidate or discriminate against anyone in our schools

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

Behaviour Code for Students: Actions

Promoting the learning, wellbeing and safety of all students in NSW Public Schools is a high priority for the Department of Education.

We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe and engaged behaviour.

Respect

- Treat one another with dignity
- Speak and behave courteously
- Cooperate with others
- Develop positive and respectful relationships and think about the effect on relationships before acting
- Value the interests, ability and culture of others
- Dress appropriately by complying with the school uniform or dress code
- Take care with property

Safety

- Model and follow departmental, school and/or class codes of behaviour and conduct
- Negotiate and resolve conflict with empathy
- Take personal responsibility for behaviour and actions
- Care for self and others
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour

Engagement

- Attend school every day (unless legally excused)
- Arrive at school and class on time
- Be prepared for every lesson
- Actively participate in learning
- Aspire and strive to achieve the highest standards of learning

The principal and school staff, using their professional judgment, are best placed to maintain discipline and provide safe, supportive and responsive learning environments. The department provides a policy framework and resources such as Legal Issues Bulletins, access to specialist advice, and professional learning to guide principals and their staff in exercising their professional judgment. In this context the NSW Government and the Department of Education will back the authority and judgment of principals and school staff at the local level.

2020 Bell times

Bell times for Monday, Wednesday, Thursday and Friday	Activity	Bell times for Tuesday	Activity
8:40-9:40am	Period 1 (60 mins)	8:40 – 9:40am	Period 1 (60 mins)
9:40-10:40am	Period 2 (60 mins)	9:40 – 10:40am	Period 2 (60 mins)
10:40-11:00am	Recess (20 mins)	10:40 -11:00am	Recess (20 mins)
11:00-12:00pm	Period 3 (60 mins)	11:00 -12:30pm	Programs (90 mins)
12:00-1:00pm	Period 4 (60 mins)	12:30-1pm	House Meetings or Year Meetings or Assembly (30 mins)
1:00-1:50pm	Lunch (50 mins)	1:00 – 1;50pm	Lunch (50 mins)
1:50-2:50pm	Period 5 (60 mins)	1:50 - 2:50pm	Period 5 (60 mins)

School Uniform

Students of Alexandria Park Community School are expected to wear full school uniform. It is an important part of our school's "**Code of Behaviour**", which was introduced after extensive consultation with students, parents, teachers and community groups. All students are to wear full school uniform every school day. This presents a positive school image outside of the school and contributes to a shared school identity within.

High School Uniform - Years 7 to Year 12

- APCS white with blue sleeve polo shirt OR a white school shirt and tie
- Navy shorts or navy pants or navy skirt or navy skort – shorts and skirts are to be worn to a modest and reasonable length for school attire
- Navy blue Jumper or jacket with school logo
- School Tie (optional)
- Black school shoes
- Navy socks or stockings

The High School Sport uniform

- APCS red polo shirt with logo
- Navy blue shorts, or track pants
- Sport shoes and sock

These items are **NOT** school uniform

- Hoodies
- Tights
- Jeans
- Non-APCS jumpers, cardigans & pullovers
- Non-navy pants or shorts.
- Tops or pants with random logos

The Uniform Shop

Our uniform shop, located on the Park Rd Building, is also open each school day 8.30am- 10.30am. You are welcome to come any day that suits you to purchase uniforms for 2020.

School Contributions and Fees

We ask that you pay your school contributions for 2020 at your earliest convenience. Payments for school contributions and fees go directly back into purchasing resources for students to use in their classes such as textbooks, sports equipment, art supplies, technology etc. Please help to support our school and student learning by paying your school fees and contributions.

You can pay in person or on-line.

In person at the administration office using: cash, cheque, eftpos or credit card. Cheques are to be made payable to "Alexandria Park Community School".

To make online payments to the school via a secure payment page hosted by Westpac please follow these directions. Payments can be made using either a Visa or MasterCard credit or debit card. The payment page is accessed from the front page of the school's website, <http://www.alexparkcs-c.schools.nsw.edu.au/> by selecting "Make a payment".

School contributions for years 7 – 12	\$100.00 per student
Technology Support levy	\$50.00 per student
P & C donation	\$100.00

There are additional annual fees for specific activities that involve extra material costs.

Years 7 and 8	Technology	\$20
	Visual Arts	\$45
	Sport	\$25
Years 9 and 10	Industrial Technology Timber	\$60
	Information & Software Technology	\$50
	Food Technology	\$40
	Agriculture	\$50
	Visual Arts	\$70
	Graphics Technology	\$20
	Music	\$40
Years 11 and 12	Sport	\$25
	Design & Technology	\$60
	Sciences (Biology, Chemistry, Physics, Senior Science, Engineering Studies)	\$20
	Hospitality	\$60
Visual Arts	\$70	

BYOD

All students in Years 7 – 12 are required to bring their own computing device to school each day. A student provided personal computing device needs to meet the APCS **BYOD device specifications**. Students and Parents are responsible for ensuring the device brought to school meets all the requirements of the **BYOD device specifications**. A device which does not meet the Specifications will not be permitted access to the school networks and services.

APCS preferred device is the HP 11.5" Chromebook, available through the APCS HP website www.hpshopping.com.au/apcsbyod

The **BYOD device specifications** identify the minimum system requirements/ hardware specifications for student devices and also offer guidance on some suggested makes and models so that parents are fully informed about requirements to ensure that each student's BYOD enhances their learning. https://alexparkcs-c.schools.nsw.gov.au/content/dam/doi/sws/schools/a/alexparkcs-c/e-learning/byod-policy/BYOD_Recommended_device_specifications.pdf

The personal device must be able to be brought to school every school day fully charged and be used solely by the student throughout the school day for educational purposes. Prior to bringing a personal device for the first time, students and their parents must read and sign the **BYOD Student agreement**, which sets out the responsibilities and expectations for use of the personal devices at Alexandria Park Community School. https://alexparkcs-c.schools.nsw.gov.au/content/dam/doi/sws/schools/a/alexparkcs-c/e-learning/byod-policy/student_agreement.pdf

Students must then use their device in accordance with the school's Cyber Safety Policy, the Department of Education and Communities' policy Online Communication Services: Acceptable Usage and their BYOD User agreement. https://alexparkcs-c.schools.nsw.gov.au/content/dam/doi/sws/schools/a/alexparkcs-c/e-learning/byod-policy/BYOD_policy_2019.pdf

Details of APCS BYOD device specifications, BYOD school policy and BYOD User Agreement are available from our school website: <https://alexparkcs-c.schools.nsw.gov.au/e-learning/byod.html>

2020 Equipment List

General requirements:	Pencil case	Stapler
	Ball point pens	Scissors
	Ruler	Colouring pencils

Equipment that can be purchased at school	NESA – Endorsed Scientific calculator
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Course requirements	Stage 4 - Years 7 & 8	Course/equipment fees
ENGLISH	2 A4 exercise books, colouring pencils, scissors, glue, highlighters, USB flash-drive, BYOD	
MATHEMATICS	1 A4 grid OR exercise book (approx. 92 pages); geometry set, NESA approved scientific calculator (Casio fx-82AU Plus recommended. Available from Buckland St office for \$22).	
SCIENCE	1 A4 exercise book approx. 256 pages, USB flash drive, BYOD	
GEOGRAPHY	1 A4 exercise book approx. 256 pages, scissors, glue, geometry set, highlighters, USB flash-drive, BYOD.	
HISTORY	1 A4 exercise book approx. 256 pages, highlighters, USB flash-drive, BYOD.	
LANGUAGES	1 exercise book, A4 display folder	
TECHNOLOGY	USB flash drive, A4 display folder	
PDHPE	1 A4 exercise book approx. 96 pages, sports uniform – sport shoes, sport shorts and/or tracksuit, sports uniform, hat.	
MUSIC	1 music book with lined paper and manuscript lines in the middle of the book (exercise book size), headphones/earphones	
VISUAL ARTS	A4 art diary, 2B pencil	
SPORT	Sport uniform – sport shoes, sport shorts and/or tracksuit, sports T-shirt, hat; Some sports will cost money for travel and venue	

Course requirements	Stage 5 - Years 9 & 10	Course/equipment Fees
ENGLISH	2 A4 exercise books, colouring pencils, scissors, glue, highlighters, USB flash-drive, BYOD	
MATHEMATICS	1 A4 grid OR exercise book (approx. 256 pages), geometry set, scientific calculator (Casio fx-82AU Plus recommended. Available from Buckland St office for \$22)	
SCIENCE	1 A4 exercise book approx. 126 pages, USB flash drive, BYOD	
HISTORY	1 exercise book approx. 256 pages, scientific calculator, high lighter, USB flash-drive, BYOD	
GEOGRAPHY	1 exercise book approx. 256 pages, scientific calculator, geometry set, highlighters, USB flash-drive, BYOD	
COMMERCE	1 exercise book approx. 256 pages, scientific calculator, BYOD	
INFORMATION & SOFTWARE TECHNOLOGY	1 exercise book approx. 256 pages, 1 display folder	
PDHPE	1 A4 exercise book approx. 96 pages, sport uniform – sport shoes, sport shorts and/or tracksuit, sport (red) T-shirt, hat	
PHYSICAL ACTIVITY AND SPORT STUDIES	1 A4 exercise book approx. 256 pages, sport uniform – sport shoes, sport shorts and/or tracksuit, sport (red) T-shirt, hat	
MUSIC	1 music book with lined paper and manuscript lines in the middle of the book (exercise book size), 1 Display folder, headphones/earphones	
VISUAL ARTS	2B Pencil, visual diary A3 size	
AGRICULTURE	1 exercise book approx. 256 pages, 1 display folder, BYOD	
INDUST TECH – TIMBER	1 A4 folder, 1 plastic A4 display folder	
GRAPHIC TECHNOLOGY (TECHNICAL DRAWING)	1 A4 folder, 1 plastic A4 display folder	
FOOD TECHNOLOGY	1 A4 folder, exercise book 120 pages	
SPORT	Sport uniform – sport shoes, sport shorts and/or tracksuit, sport T-shirt, hat. Some sports will cost money for travel & venue	

Course requirements	Stage 6 - Years 11 & 12 Course/equipment Fees
ENGLISH	1 A4 Folder/exercise book, colouring pencils, scissors, glue, highlighters, USB flash-drive, BYOD
MATHEMATICS	1 A4 Folder, Scientific NESAs- approved calculator
ABORIGINAL STUDIES	A4 exercise book approx. 256 pages, A4 size folder, USB, BYOD
BIOLOGY/CHEMISTRY/ PHYSICS/ SENIOR SCIENCE/ENGINEERING SCIENCE	A4 size folder, scientific calculator, 2 X A4 exercise books approx. 126 pages, set of 7 coloured highlighters, BYOD
GEOGRAPHY	A4 exercise book approx. 256 pages, A4 size folder, mapping equipment, scientific calculator, geometry set, highlighters, USB flash-drive, BYOD
BUSINESS STUDIES	A4 exercise book approx. 256 pages, scientific calculator, display folder, A4 exercise book with 5 subject dividers
ECONOMICS	A4 exercise book approx. 256 pages, A4 2-ring size folder, NESAs- approved scientific calculator
LEGAL STUDIES	A4 exercise book approx. 256 pages. A4 size folder, USB, BYOD
ECONOMICS	A4 size folder, NESAs- approved scientific calculator, highlighters, USB, BYOD
MODERN HISTORY	A4 exercise book approx. 256 pages, A4 size folder, highlighters, USB flash drive, BYOD
PDHPE SPORT COACHING	1 A4 exercise book, Sport uniform – sport shoes, navy blue shorts and/or tracksuit, white T-shirt
VISUAL ARTS	2B pencil, visual diary A3 size (available at school uniform shop)
DESIGN AND TECHNOLOGY	A4 display folder, A3 display folder, A4 size folder
HOSPITALITY	A4 display folder, 2 x A4 exercise book approx. 256 pages, specified uniform
WORK STUDIES	A4 exercise book approx. 256 pages, A4 size folder, USB, BYOD