

ALEXANDRIA PARK COMMUNITY SCHOOL

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K-6 PARENT TEACHER INTERVIEWS 2019

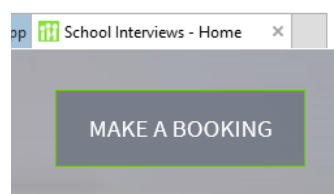
Dear Parents and Carers,

Each year, Alexandria Park Community School offers a formalised opportunity to meet with your child's class teacher and specialist teachers within the school.

This year, K-6 parent teacher interviews will be held on Tuesday 26th March from 3:20pm – 7pm in the primary hall (located on ground level of the Park Rd wing).

In order to make a booking with a teacher, we have set up an online booking system. It is a simple process to book a time with a teacher and will provide you with an email confirmation once the booking has been made. To make a booking, please follow the steps below.

1. Log onto www.schoolinterviews.com.au and click on 'Make a Booking'.



2. Enter the event code **bumrn**

3. Enter your email address, your name and your child's name.
4. Choose the class and teacher you would like to make an appointment for.

5. Choose an appointment time from those available.

You can make an appointment with your child's class teacher, or any teacher within the school who teaches your child for a subject area.

If you are unable to access the online booking system, please call or come to the front office so that we can assist you in making a booking for your child or children.

If you are unable to make an appointment at the times available, please call or email the front office to arrange an alternative time or date to meet with a teacher.

The P&C will be providing some light refreshments on the day in exchange for a gold coin donation.

If you have any questions, please call the front office on (02) 9698 1967.

Kind regards,

Primary Executive Team