

TAFE NSW and students enrolled in YES programs are required to adhere to all COVID 19 safety guidelines as directed by the NSW Government.

Start Date: Week beginning May 3

End Date: Week beginning June 14

Timeline for Schools

- **Thursday 1 April** YES **Completed** and signed Expression of Interest form + USI + most recent school report to be scanned and sent to Year10Equivalent-Sydney@tafensw.edu.au
- **Wednesday 21 April** TAFE emails to schools, student list status and Day 1 instructions.
Please note:
 - ✓ **Only** submit an Expression of Interest for students willing to accept the offered position
 - ✓ Applications not including the school report or USI will not be considered. Please send in **one file per student**, not one document per school.
 - ✓ Students with a History of Violence requiring a TAFE risk assessment will need to have this completed by the Manager TAFE Services *prior* to any offer of a position in the YES program being made.
 - ✓ A reminder YES programs are fee free courses for school students that are at **risk of disengaging from their secondary studies** between 15 and 17 years of age at the time of enrolment.

| COURSE NAME | CAMPUS | DAY | DESCRIPTION |
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| ELECTRO-TECHNOLOGY-Introduction to Electrical Trades | GyMEA | Monday | The course includes an overview of electrical industry standards, WHS and practical tasks, a tour of other trade sections at GyMEA including Plumbing and Carpentry to view apprenticeship training. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities Note: Mandatory clothing. Students are to provide and wear steel capped boots, long cotton drill pants and long sleeve cotton shirt and clear safety glasses. |
| Administration for Enterprise and Business | GyMEA | Monday | Sound foundation skills in keyboarding, file management, MS Word, how to conduct and record meetings, organisational skills, working in a team and resume writing. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities Dress code: Smart casual. |
| PLUMBING-Introduction to Plumbing trade | GyMEA | Friday | This course provides an overview of plumbing techniques used in construction of dwellings. It develops hands on practical skills, an overview of the Plumbing trade, WHS and how to access apprenticeships and traineeships. Includes guest speakers from Career Counselling presenting career planning and post school training |

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| CONSTRUCTION-Introduction to Carpentry and Construction | Gymea | Thursday | This course provides students with an overview of the construction industry, standards and information on how to access apprenticeships. The program also provides project-based tasks giving students skills in using tools, workplace WHS, learning and transitioning into an adult training environment. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities. Note: Mandatory clothing. Students are to provide and wear steel capped boots, long cotton drill pants and long sleeve cotton shirt and clear safety glasses. |
| Secrets of Beauty Professionals | Gymea | Monday | This course develops practical skills in makeup, skin care and professional techniques used in the Beauty Industry. Learn about industry developments and employment in a fast-growing business. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities. Note: This is a practical course where students work in pairs and must be prepared and willing to work in close contact with others. Face masks are to be worn by all students. Dress code: All black and covered in shoes. |
| NEW Building a Creative Skillset for Employment | Gymea | Tuesday | Professionals are continually discussing jobs of the future and advising young people to be forward thinking in the development of job ready skill sets. Many agree a creativity skill set is a key foundation for problem solving, broad thinking and innovation. Start with this short YES course in digital portfolio building, sketching, design and ceramics delivered at Gymea TAFE. The course will also include guest speakers from Career Counselling presenting career planning and post school training opportunities. Dress code: Neat casual and closed in shoes. |
| Introduction to Fashion, Design, Branding and Illustration | Hornsby | Wednesday | A basic introduction to Fashion Design and Branding covering different illustration styles using a variety of mediums with a focus on street wear/active wear or swimwear. |
| Introduction to Automotive | Hornsby | Friday | Gain automotive skills including, removing and tag car components, use workshop tools and equipment, gain light servicing skills (wheels, brakes, tyres, oil) basic electrical theory, compression testing, engine ignition system tuning, apply safe |

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| | | | work practices. Note: Students are to provide and wear steel capped boots to be permitted in workshop. |
| Introduction to Carpentry | Hornsby | Tuesday 8am -2pm | Project based tasks to gain skills in using hand tools, measuring, marking and setting out, plan reading, sanding and applying finishes. It provides students with an overview of the construction industry standards and information on how to access apprenticeships. Note: Students are to provide and wear steel capped boots to be permitted in workshop. |
| Event and Project Management | Loftus | Thursday | This course provides an overview of the Event Management industry. Learn about event planning, cultures, customer service, scheduling & working with small start up to large companies. If you have ever thought about developing organisational and project management skills or staging events for business this is the course for you. Explore career opportunities in a fast-growing industry. Learn how to transition into an adult training environment, pathways to TVET and/or Tourism & Event courses. This course value adds and opens opportunities to students studying Sport, Hospitality, Music, Entertainment courses. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities Dress code: Smart casual |
| NEW Introduction to Short Film Making | Loftus | Friday | Script to screen short film making! Develop professional skills in camera operations, editing script and media, storyboarding, lighting techniques and location sound recording. The course includes guest speakers from Career Counselling presenting career planning and post school training opportunities. Dress code: Smart casual and closed in shoes. |
| Introduction to Horticulture | Loftus | Thursday | Learn to work sustainably with vegetable growing and plant regeneration. Explore employment and Career planning linked to Landscaping and broader Horticulture industries. Students will gain an overview of apprenticeships and pathways to enrolment in Horticulture and landscaping qualifications. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities Note: Mandatory clothing. Students are to provide and wear steel capped boots, long sleeve cotton shirt, clear safety glasses, hat and sunscreen. |
| Introduction to Carpentry (Skateboards) | Meadowbank | Tuesday 8am-2pm | Develop basic carpentry skills while making a skateboard. Learn what it's like to work in the construction industry. Note: Students must provide and wear steel capped boots to be permitted in the workshop. |

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| Introduction to Plumbing | Meadowbank | Thursday | Thinking about a trade career? Learn to work with hand tools, fabricate sheet metal, hand dig and lay a basic drain. Perform basic plan reading and trade calculations. Note: Students must provide and wear steel capped boots to be permitted in the workshop. |
| Café Skills | Northern Beaches | Thursday | Present Food. Prepare and serve non-alcoholic beverages Prepare and serve espresso coffee. Dress: Smart Casual |
| Introduction to Childhood Education | Petersham | Wednesday | Practical workshops with a focus on play and development e.g. set up play experiences & use music and stories with children. Introduction of key work skills such as health & safety, working safely with children and explore what a typical day in the life of an Early Childhood Educator looks like. Dress: Smart Casual |
| Introduction to Film and TV | Randwick | Friday | Come and learn how to: interpret a script, plan for making a film, operate a camera and shoot a short scene, capture your video footage and transfer onto a computer and then edit your video. Dress: Smart Casual |
| Café Skills | Ryde | Wednesday | Develop great barista and table service skills for a holiday job, while you learn about careers in the hospitality industry. Long pants and covered shoes must be worn to be permitted in the Coffee Academy. Dress: Smart Casual |
| NEW Introduction to Horticulture | Ryde | TBC | Love being outdoors? Learn about the fantastic range of careers in horticulture by experiencing different aspects of the industry each week. Topics include planting and designing a simple garden, plant identification and propagation, stonemasonry, preparing sports turf surfaces for play, ecological restoration, sustainability, and tree care and appreciation. Note: Mandatory clothing. Students are to provide and wear steel capped boots, long sleeve cotton shirt, clear safety glasses, hat and sunscreen. |
| Administration for Enterprise and Business | St George | Friday | Provides foundation skills in keyboarding, file management, MS Word, how to conduct and record meetings, organisational skills and working in a team. Includes resume writing skills and career planning with TAFE Careers and Counselling unit. Dress code: Smart casual. |
| ELECTRO-TECHNOLOGY- Introduction to Electrical Trades | St George | Thursday | Overview of electrical trades and the general construction industry. The course includes an overview of industry standards, WHS and practical tasks, a tour of other trade sections at St George including Construction and Carpentry to view apprenticeship training. Includes guest speakers from Career Counselling presenting career planning and post school training opportunities Note: Mandatory |

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| | | | post school training opportunities. Dress code: Neat casual. Mandatory clothing required is closed in shoes. |
| Introduction to Plumbing Trade | St Leonard's | Thursday | Practical course including sheet metal fabrication, oxy welding, copper pipe fabrication, drainage fabrication and drawing preparation and design. Note: Students are to provide and wear steel capped boots. |
| Introduction to Hair & Beauty for Formals and Special Events | St Leonard's | Friday | This practical based course focuses on hair and makeup essentials for Formals and Special Events. Over the seven weeks students will learn skills in foundation application, eye design and application, manicures and facials, along with an overview of the Beauty Industry. Note: This is a practical course where students work in pairs. TAFE NSW follows strict COVID guidelines. All students are required to wear Personal Protective Equipment (PPE) supplied by TAFE to keep all participants safe. Students will need to wear a face mask and shield when working closely with each other. Students will be required to wear a protective gown. |
| Introduction to Gaming and Animation | St Leonard's | Friday | This course teaches critical thinking, basic game design concepts and working in teams. Using Unity game engine, Visual Studio and Blender or Mayer you will learn how to create art assets, build levels within games, write C# code, implement game mechanics, add sounds to games and more. Dress: Neat casual |
| Introduction to Health Services (Nursing) | St Leonard's | Monday | Infection control, hand hygiene, First Aid including basic life support, emergency anaphylaxis and asthma management, manual handling, mobility aid, bed making, acute care skills including temperature, pulse, blood pressure, blood glucose and urine testing. Introduction to healthy body systems. Note: Students must wear leather, closed in footwear, white shirt (polo shirt also suitable), long pants, no jeans. |
| Introduction to Information Technology | St Leonard's | Friday | This course will provide an overview of key aspects of the industry. This includes: Computer hardware, Operating Systems, Introduction to Python Programming, Cybersecurity, and Web Design. |
| Photography | Ultimo | Friday | Master the use of a digital camera, compose better photos, and use industry standard software applications such as Adobe Light room to further enhance your images. All equipment is provided including digital SLR cameras for use each week during class. How to turn your hobby into a profession. Includes a walking excursion where you will capture images to show off your skills! |

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| Introduction to Automotive (Mechanics and Body Repair) | Ultimo | Friday | You will fabricate and repair body panels, learn basic spray painting and custom painting, dismantle a car and mechanical components including an engine. Practical skills towards what could be an excellent apprenticeship/career. Note: Students are to provide and wear steel capped boots, full length overalls or long cotton drill pants and shirt. Due to COVID restrictions and PPE requirements: Students are required to supply their own leather riggers gloves (available from Bunnings or Total Tools \$5 approx.), clear safety glasses (available same suppliers \$3-\$5). TAFE will supply – disposable ear plugs, P2 dust masks and latex disposable. |
| Electrical Trades | Ultimo | Thursday | Working with different wiring; Using hand tools; Wiring from electrical drawings; WHS for this industry, use testing meters. Note: Mandatory clothing: Students are to provide and wear steel capped boots, long cotton drill pants and long sleeve cotton shirt and clear safety glasses. |
| Music | Ultimo | Friday | Get hands on making music using instruments, electronics and computers. Write songs, perform with others, music industry business, do some simple recording project collaborations. You can bring your own instrument or use one of ours here. Pop, rock and indie styles of music. Launch pad for more! |
| Retail Fashion Merchandising | Ultimo | Tuesday | Delivered in "The Store", a new retail training facility at TAFE NSW, reflecting current trends. Fashion merchandising, sales transactions, colour blocking, adjacency merchandising and practical training on "square" point of sale technology which will assist with picking up part time work in the retail sector. |
| Introduction to Boatbuilding | Ultimo | Tuesday | Learn the use of hand and power tools for boatbuilding, and fibreglass repair, for all kinds of marine crafts – kayaks, boats, ships. Students are to provide and wear steel capped boots. |
| Introduction to Engineering Trade | Ultimo | Tuesday | Learn the use of hand and power tools associated with the Fitting and Machining trade and basic engineering machining techniques. Students are to provide and wear steel capped boots. |