

APCS P&C (draft) Meeting Minutes



Get ready to elevate your
P&C Association with a
fresh new look!



Date: Wednesday 6 March 2024

Time: 1800 – 1930

Venue: In the Jenla (Level 1 of APCS) and via TEAMS (Meeting ID: 496 105 863 442, Passcode H8tvnj)

Attendees: (in person) Deb Lade, Paul Keevers, Madeline Greenberg, Stacey Touma, Sam Sinnayah, Chris Tackenberg, Pieta Joy, Catherine Bendall, Craig Nicolson, Aaron Creece, Stephanie White, Audrey Lingsten, Filipe Gomes, Jo O’Bryan, Vanessa Lennon, Joasia Gajda.
(online) Cathy Grace, Anastasia, Andrew Ardill, Astrid Gill, Chai Ng, Emma Chang, Tina Karas, Libby Gunn, Lisa, Liz Stokes, Lucy Wood, Margy Vary, Piers Davidson, Subas Sahar, Sue Kim, Danya, Emma Chang, Jennifer Radford.

| Item | Agenda | Person Responsible |
|------|---|---|
| 1. | <p>Opening</p> <ol style="list-style-type: none">1. Welcome and Acknowledgement of Country2. Confirmation of previous minutes | <p>Madeline Greenberg</p> |
| 2. | <p>P&C Update</p> <p>Welcome to 2024 executive:</p> <p>President: Madeline Greenberg</p> <p>Vice presidents: TT Davidson, Jo O’Bryan</p> <p>Secretaries: Pieta Joy, Rowena Nelson</p> <p>Treasurer: Chris Tackenberg</p> <p>EDI coordinator: Libby Gunn</p> <p>Events coordinator: Cathy Grace</p> | <p>Madeline Greenberg</p> <p>Jo O’Bryan</p> <p>TT Davidson</p> |

2nd Hand shop coordinator: Rachel Dulson

K-6 class rep coordinator: Vanessa Lennon

High school coordinator: Astrid Gill

P&C vision “cultivate a vibrant and engaged school community of APCS parents, carers and teaching staff who are dedicated to enriching our children’s education and wellbeing”

Presentation slides attached below detailing 2024 goals and objectives, what’s ahead for 2024 and into 2025 and how the school community can help.

2024 P&C meeting dates:

Wednesday, 6pm onsite at APCS and online

3rd April, 1st May, 5th June, 3rd July, 7th August, 4th September, 6th November, 5th December (AGM)

Email: apcspandc@gmail.com

Facebook : <https://www.facebook.com/groups/apcspandc/>

3.

Finance Report

Chris Tackenberg

| Alexandria Park Community School P&C Profit & Loss Dec 4, 2023 - Feb 29, 2024 | |
|--|--------------------|
| Second hand shop | \$1,093.97 |
| T shirts | - |
| Membership | \$64.00 |
| Event - Meet the Teachers BBQ | -\$1,046.20 |
| Event - Catering for AGM | - \$791.40 |
| Loss for the period | -\$679.63 |

| | | | |
|-----------|---|--------------------|-------------------|
| | Cash in bank at 3 November 2023 | \$79,159.74 | |
| 4. | <p>Principal's Report</p> <p>Yarramundi, monthly - please read this. Available at school and online. Lots of news and information about what's happening at school.</p> <p>APCS will use 'School Bytes' for everything from now on, with the exception of attendance and school reports, which will be via 'Sentral'.</p> <p>School levy and contributions, including P&C - 544 families made P&C contribution so far for 2024.</p> <p>K-12 enrolment numbers and staffing 2024</p> <p>590 primary</p> <p>668 high school</p> <p>Experiencing pre-COVID enrolment numbers.</p> <p>Staffing -</p> <p>Michael, head maths teacher came from Port Hacking HS, successful in getting a position there, so he will return to that school. Position currently being advertised. Short one maths teacher.</p> <p>One temporary position vacant - advertising, covering with temporary teachers.</p> <p>Head teacher substantive PDHD position - interviews coming up</p> <p>Second GA - advertising position, start by Term 2</p> <p>Permanent class room teacher - primary, interviewing this week</p> <p>Primary - lost kitchen garden teacher. Hannah Ward (science teacher) currently in that position. This is working well</p> <p>Camp Australia:</p> <p>Meeting on Monday, attended by Paul as observer, rather than representative.</p> <p>Complaints need to be forwarded to CA and school is liaising</p> <p>Tender - is up. School is moving to put it to tender. DET process that needs to be followed</p> <p>Plan: publish tender early April. Published for 21 work days.</p> | | Debra Lade |

Action item: Need a P&C representative as part of panel

Application process - read through applications (3 weeks)

Move through DET process

Creating new license for APCS - potentially day 1 term 3

Any complaints to CA through their channels, keep school in loop with any complaints via APCS email address alexparkcs-c.school@det.nsw.edu.au

Questions :

CA use of outdoor space? What's available to them?

CA able to use equipment, burragarang outdoor space that is assigned is school.

Need to work around field being used by external providers. CA can't use it if other providers are. Can access play equipment within school but limited by staff/student ratios as that requires leaving the indoor space. Often cannot as they don't have enough staff.

Chris - proposing P&C run OOSH?

Discussion around current issues - staff, leadership, need to follow the process.

Important Dates:

Immunisations March and July HS

HS tour - dates; Katrina community advisor, TBA

Harmony Day - week 8, information available on website

Swimming carnivals - local, zone. APCS attended

Wellbeing week - for teaching staff. Looking after staff. Positive letters to students sent out. Keep an eye out!

School uniforms - APCS happy to help, if required. Importance of school uniform.

Attendance - Important school can explain absences. Do text back to explain absence, when message sent. systems in place to support attendance throughout school.

Joasia:

Year 6 to year 7 transition

An email has been sent to Year 6 Families via SchoolBytes with instructions for indicating your high school preferences for Year 7 2025.

You can also start the process by going to this URL:

<https://year7.enrol.education.nsw.gov.au/?schoolCode=8556>

By entering your address your Local High School will be identified and you have the option of choosing this.

Parents can also nominate up to 3 Out of Area schools to be considered by enrolment panels at those schools. Your reasons must be given for each school to consider.

If you are not local to APCS but would like your child to stay for High School, please nominate APCS as Choice 1 and state:

"My child is currently enrolled at APCS and would like to continue for High School"

We would love for all our current students to stay on.

If you are not choosing a NSW Government School for high school, please fill out the section titled "Placement not required in a NSW Government high school in 2025" and state the school which your child will be attending next year.

Please submit your choices as soon as possible and before April 4th.

Paul:

Student reports - Reporting systems review - focus on next steps

What parents want from reports? - survey via P&C - what do you value, what do you want to see?

New template to be used for Semester 1 2024 reports, will take feedback and modifications based on feedback

Amy Kimes - Ms Vangarden on leave, learning and support teacher taking over class. Casna will be in learning and support role and take the class on Fridays, once she returns.

Questions:

Feedback - can the school please look at timetabling with zone carnivals and exams/assessments? Some clash this term.

Reviewing the current systems in place, plan to improve this process.

Is the 2024 school plan completed?

| | | |
|----|---|----------------------------------|
| | <p>The focus areas: reading, numeracy, attendance, HSC. Deb able to present at future P&C meetings. Explicit teaching approach.</p> <p>Is it possible to provide a sample student report with the report survey for families who have never received a student report before?</p> <p>Yes. Can do that</p> | |
| 5. | <p>Other Business</p> <ol style="list-style-type: none"> 1. Approval to purchase wind blockers (with APCS logo) for around the BBQ areas? <ol style="list-style-type: none"> 1. Action: quotes for windbreaks - Craig will bring back to next meeting 2. Approval to purchase a chest freezer for the kitchen - additional storage in kitchen area for P&C, approx. \$400 <p>Proposed by Craig, seconded Vanessa and Rowena</p> <p>750e bus - Redfern station (route) - consistently late, trying time for families.</p> <p>APCS has sent a letter/complaint and a P&C representative will be doing the same. Attached to the minutes are a copy of the letter that was sent from the P&C. Individual families are recommended to provide feedback through the following methods:</p> <p>File a complaint via Transport https://transportnsw.info/contact-us/feedback/bus-feedback</p> <ul style="list-style-type: none"> ● In the "feedback" section, write the following: "Bus arrived late at XX:XX am. Please refer to case numbers #020020199, #02025312, #02026095 and #02023822, #02031356" ● These are cases that have been submitted by a member of our community. Each time you are given a complaint number, add it to your feedback form when submitted. <p>Lodge a complaint via TransDev John Holland at https://www.transdev.com.au/contact-us/</p> <ul style="list-style-type: none"> ● In the section: Which one of our services is your inquiry about? Choose Other ● Write Bus #750e ● In the message section write: "Bus arrived late at XX:XX am causing considerable disruption to the daily routines of our students, parents, and staff. Numerous complaints have been lodged by concerned parents directly to TfNSW through feedback forms. These delays are having a profound impact on our children, with many arriving at school up to 30-45 minutes late. It | <p>Madeline Greenberg</p> |

is evident that these ongoing issues are adversely affecting the entire community and cannot be overlooked.”

Please ensure you keep an active list of your case numbers. We will keep this on the agenda for our next P&C meeting.

3. Belmont St entrance - used as access st. Linda Scott informed Madeline of due changes: Fountain St a state road, managed by City of Sydney - proposed lights at Lawrence st, date unclear.

Concern about safety of students entering via Belmont st

APCS - carpark an access gate. Potential access to school through ramp beside denzel. Possible to open up gate on “alley way” as well. Plan to be developed for communications, policing changes once that is in place, will be implemented.

Fence height - APCS supportive of having higher fence from safety perspective. APCS continue enforcing no jumping the fence.

Gates closed from 1500 - child protection issue with external people entering site, especially from CA perspective. Council operated once school holidays start.

4. Shout out to Bunnings for BBQ, IGA Romeos manager and Good & fugly.

Action item: APCS to send thank you letter.

6.

Next Meeting - Wednesday 3 April, 6.00pm

**Alexandria Park
Community School
P&C Meeting**

March 6, 2024



AGENDA

01

WELCOME & ACKNOWLEDGEMENT OF COUNTRY

02

LOOKING BACK AT 2023

03

P&C VISION

04

P&C GOALS

05

OUR TEAM in 2024

06

WHAT'S AHEAD

07

WHAT DOES IT COST

08

YOUR ROLE

09

FINANCE REPORT

10

PRINCIPAL'S REPORT

11

OTHER BUSINESS

12

QUESTIONS

TODAY



The purpose of today is to share APCS P&C's vision and align on the goals we have set for ourselves as a team and community of parents and carers.



Today is an opportunity to create more awareness about the P&C among those who are new to the APCS but also existing parents and carers. We would like to welcome you all and hope to bring you on the journey with us this year and beyond.



LOOKING BACK

AT 2023



APCS P&C WINS OF 2023

7X EVENTS

2 x Movie Nights
2 x Meet the Teacher BBQs
Election BBQ & Cake Stall
Referendum BBQ & Cake Stall
Sunday Funday

FUNDS RAISED

\$48,305

- P&C Levy Contributions
- Functions and Events
- Second Hand Shop
- Sales - Alex Park T-Shirts & Bags
- Donations

PURCHASES

- \$38,118 Equipment for Gymnasium
- \$2,220 Meet The Teacher K-6 BBQ & Year 7 Event
- \$2,400 Movie Nights
- \$3,000 Year 6 Graduation Event
- \$940 Year 12 Yearbooks

100
ACTIVE P&C MEMBERS

THANK YOU

APCS P&C EVENTS in 2023



Alexandria Sunday Funday was a huge success!

The much-celebrated 'Alexandria Sunday FunDay', organised by the Alexandria Residents Action Group (ARAG) was held in the grounds of Alexandria Park Community School this year.



Originally planned as a contingency for wet-weather, our school had the opportunity to highlight our new outdoor spaces to the wider Alexandria community.



It turned out to be an outstanding example of collaboration and a proud moment for everyone involved.





P&C VISION

Cultivate a vibrant
and engaged school
community
of APCS parents,
carers & teaching staff
who are dedicated to
enriching our
children's education
and well-being.

P&C GOALS & OBJECTIVES

Build A Thriving Community

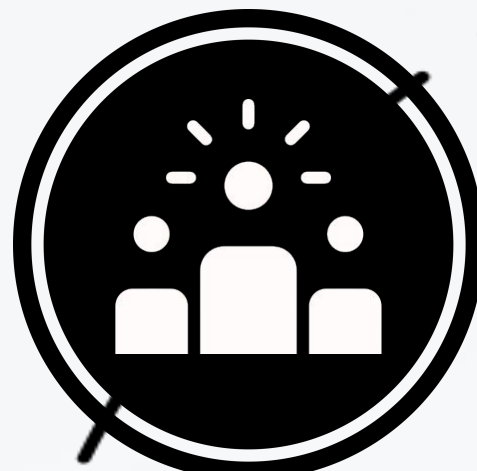
Organise and take part in community events that actively engage community members, foster connections, and cultivate a sense of belonging.

Bolster School Support

Support the school and students by identifying and helping fund experiences and initiatives aimed at maximising learning opportunities and well-being, alongside fundraising endeavours.

Drive Diverse Learning Opportunities

Strengthen connections between school leaders and parents to advocate for enriching curriculum activities & events that engage and empower students with tools and experiences necessary for personal growth and well-being.



HOW DO WE KNOW WE GOT THERE IN 2024

Build A Thriving Community

- Increase P&C Members by 20%
- Create 5 community events per year
- Increase Volunteers Pool by 20%

Bolster School Support

- Raise \$40,000 in 2024, from voluntary contributions and events
- Increase awareness of voluntary P&C Levies
- Create 3–5 new sponsors / donations relationships
- Invest funds in new learning aids / school initiatives

Drive Diverse Learning Opportunities

- Identify and seed fund 1–2 extra desired curriculum activities



OUR TEAM



Madeline Greenberg
President



TT Davidson
Co-Vice President



Jo O'Bryan
Co-Vice President



Pieta Joy
Co-Secretary



Rowena Nelson
Co-Secretary



Chris Tackenberg
Treasurer



OUR TEAM



Libby Gunn
EDI Coordinator



Cathy Grace
Events Coordinator



Rachel Dulson
2nd Hand Shop Coordinator



Vanessa Lennon
K-6 Class Rep Coordinator



Astrid Gill
High School Coordinator



WHAT'S AHEAD in 2024

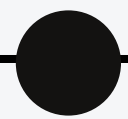
**MEET THE
TEACHER BBQ for
Year 7**

**INAUGURAL
P&C MEETING**

**K-4
MOVIE NIGHT**

**5/6 SILENT DISCO
& FOOD TRUCK
CARNIVAL**

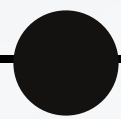
**TRIVIA NIGHT
ADULTS' NIGHT OUT**



27th

FEBRUARY

Welcome BBQ
for Year 7 Families



6th

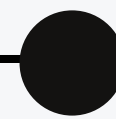
MARCH



10th

MAY

Free Event for K-4 Families



21st

JUNE

Free Event for 5-6 Families



10th

AUGUST

Key Fundraising Event



WHAT DOES IT COST

TERM 1

\$1,100 – Y7 Meet The Teacher
\$6,000 – Seed Fund High School Band
\$30,000 – Yarning Circle
\$400 – Chest freezer for the kitchen

\$37,500

TERM 2

\$4,000 – K-4 Movie Night
\$3,000 – 5-6 Silent Disco / Food Truck
\$1,000 – Restock Merch Inventory
\$200 – Sports Carnival Ice Blocks

\$8,200

TERM 3

\$5,000 – Trivia Night Fundraising Event

\$5,000

TERM 4

\$1,000 – Incoming Kindy Morning Tea
\$3,000 – Y6 Graduation Event
\$1,000 – Y12 Yearbooks
\$1,200 – Insurance Renewal
\$1,000 – Catering AGM

\$7,200

2024

\$57,900

\$79,159.74

Bank Account Balance



WHAT'S AHEAD INTO 2025

P&C AGM

**MEET THE
TEACHER BBQ**

**INAUGURAL
P&C MEETING**



4th

DECEMBER

Annual Report
&
P&C Leadership Team
Elected for 2025

FEBRUARY 2025

K-6
Year 7

MARCH 2025

2025

First time P&C will organise &
host 2025 Alexandria
Sunday Fun Day



HOW YOU CAN HELP



“The most overwhelming key to a child’s success is the positive involvement of parents.”

– Jane D. Hull

01

SIGN UP TO THE P&C, ATTEND OUR MEETINGS & READ OUR COMMUNICATIONS

02

VOLUNTEER AT EVENTS, UNIFORM SHOP OR AS A CLASS PARENT REP

03

PARTICIPATE IN THE EVENTS & **JOIN** THE FUN

04

BUY ALEX PARK T-SHIRTS & BAGS TO PROMOTE APCs

05

SPREAD THE WORD ABOUT P&C EVENTS

06

SPONSOR EVENTS

07

BRING IDEAS TO THE TABLE TO SUPPORT OUR GOALS

08

PAY P&C VOLUNTARY LEVY PER FAMILY



FINANCE REPORT

| Alexandria Park Community School P&C | |
|---|--------------------|
| Profit & Loss | |
| Dec 4, 2023 – Feb 29, 2024 | |
| Second hand shop | \$1,093.97 |
| T shirts | - |
| Membership | \$64.00 |
| Event – Meet the Teachers BBQ | -\$1,046.20 |
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| Loss for the period | -\$679.63 |
| Cash in bank at 3 November 2023 | \$79,159.74 |



2024 P&C Meetings

6th

MARCH

3rd

APRIL

1st

MAY

5th

JUNE

3rd

JULY

7th

AUGUST

4th

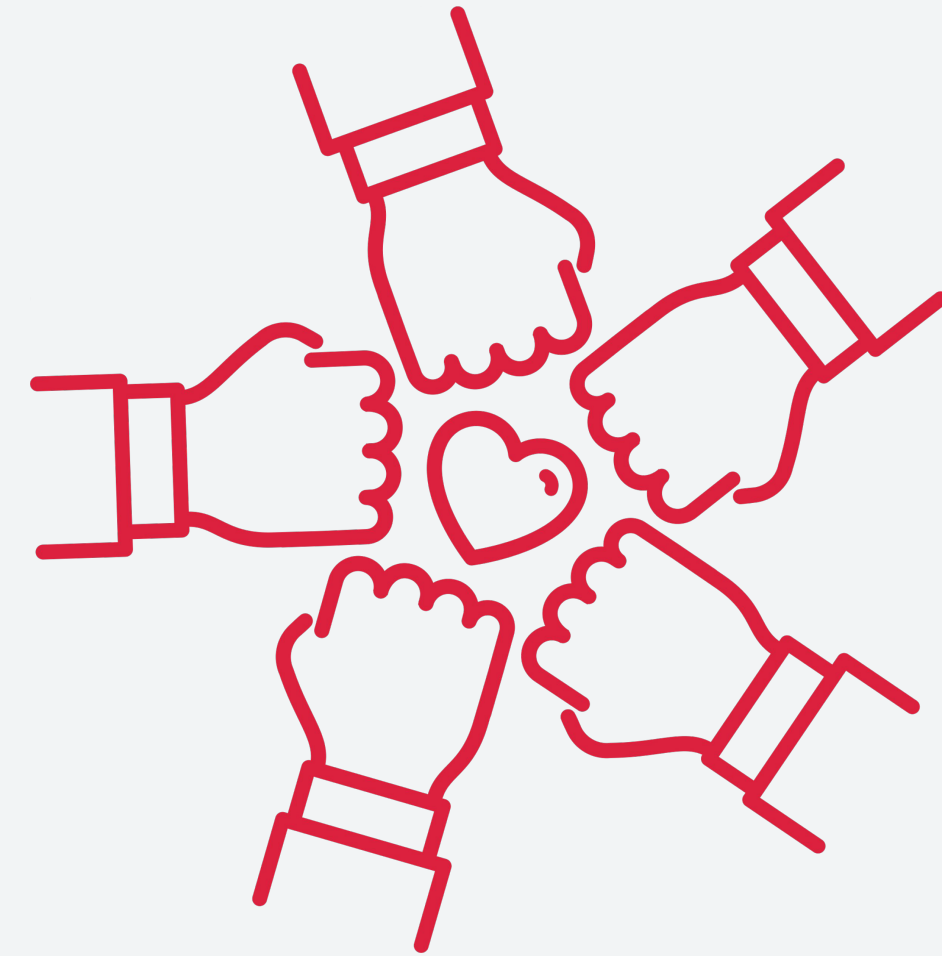
SEPTEMBER

6th

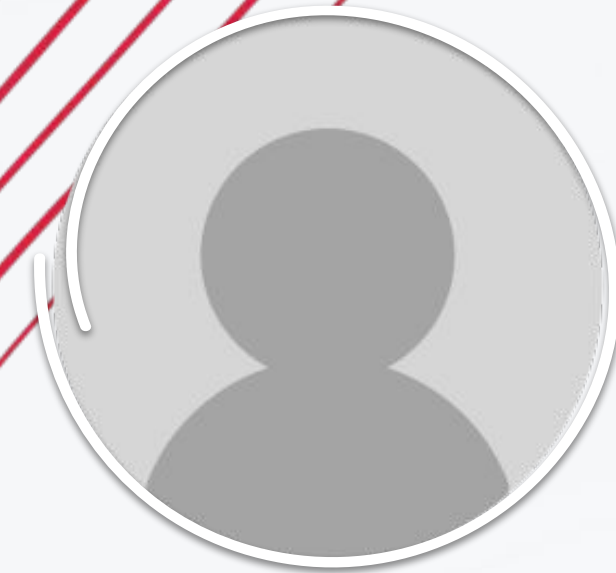
NOVEMBER

4th

DECEMBER – AGM, Elections for 2025 Committee, End-of-Year Celebration



PRINCIPAL'S REPORT



Debra Lade
Principal



OTHER BUSINESS



QUESTIONS



THANK YOU

See you next time!

